**ARTS SU: CODE OF CONDUCT**

**FOR STUDENTS PARTICIPATING IN ACTIVITIES/EVENTS WITH**
**UAL SPORTS CLUBS, SOCIETIES, AND THE ARTS ACTIVE RECREATIONAL PROGRAMME**

In becoming a member of a club, a society, or Arts Active at UAL you agree to adhere to the code of conduct below:

**Aims of the Arts Students’ Union (SU) Code of Conduct:**

* To protect members of UAL sports clubs, societies, and Arts Active programme.
* To create inclusive and vibrant student groups.
* To ensure the highest possible standards of fairness, honesty, and behaviour.
* To reduce the risk of harm, injury, harassment, and nuisance to members and the community in general.
* To protect others that are potentially affected by members’ actions.

UAL clubs, societies, and Arts Active are for all of our students to enjoy and feel part of. Arts SU are committed to being inclusive to all members and to increasing participation and a sense of community at UAL.

The Arts SU code of conduct aims to outline behaviour that is expected from all members when representing their club or society, and the university, or as a member of Arts Active; this ensures a fun, inclusive, and fair community that is open to all.

The code of conduct covers all Arts SU Arts Active, club, and society organised events including matches; training; social nights; club dinners; tour; Sports Ball; Varsity; post-match training or match refreshments, Staff vs. Students; Legends etc., recreational sport or active events, general social events, exhibitions, activities, workshops, talks, meet-ups, and discussions.

Each member must be aware of this code of conduct and all committee members must agree to adhere to this code of conduct on an annual basis.

The Students’ Union has a responsibility to communicate this code of conduct clearly to club and society committee members and Arts Active members. Club and society committees should communicate this code of conduct to their club and society members each academic year.

**1. AIMS AND OBJECTIVES OF UAL SPORTS CLUBS AND SOCIETIES AND ARTS ACTIVE:** To foster and promote student engagement at all levels, providing opportunities for representative matches and recreation, events and activities, workshops, talks, meet-ups and discussions.

**2*.* AFFILIATION:** The club or society shall form part of Arts SU and, as such, shall adhere to all guidelines and policies as approved by its members at Arts SU

**3. MEMBERSHIP:** Membership of a club or society shall be open to all current students of those institutions in membership of Arts SU. The membership fees shall be determined annually by the club and society committees. Members will not be permitted to take part in any club activity until the fee has been paid, with the exception of Freshers’ and ‘Give it a Go’ taster sessions. To become a member of a student group with a free membership, you must still sign up as a registered member. If a student consistently signs up to a student group activity, but does not attend, the student group has the right to implement a 3 strike rule where the student is stopped from attending that students’ groups activity if they sign up but do not attend the event/activity (up to 3 strikes)

**4. CLUB & SOCIETY COMMITTEE:** The club and society committees are responsible for the day to day running of their respective clubs and societies. Club and society committees require the following mandatory positions: President and Treasurer. Additional positions can be added at the behest of the committee. Competitive sports clubs are advised to select a Captain. Committee positions must be held by current UAL students and all committee members must also pay the annual membership fee. There must be at least three committee meetings per term.

**5. COMMITTEE DUTIES:** Club and society presidents shall oversee the running of the club or society, set goals and objectives, preside at all meetings and oversee all corresponding activity. In their absence, a member of the club or society’s committee shall take the chair. The committees are ambassadors for their club and society, Arts SU and UAL, and are responsible for the conduct of their members.

**6. FINANCE:** The treasurer shall be responsible for the upkeep of the club/society’s accounts in accordance with Arts SU policies, ensuring the club or society does not result in debt at the end of the financial year. If a student group has a free membership, the treasurer must still keep track of expenditure, and grant applications.

**7. MEETINGS:** The elected club and society committees (which can include President, Treasurer, Team Captains and Social Secretary) shall attend the relevant handover training and committee meetings.

**8. VOTING:** All club members shall have speaking rights at all meetings, BUT only current, registered student and full members of Arts SU are entitled to vote. Elections are mandatory for all clubs and societies in order to continue into the next academic year. Election rules and procedures will be communicated to the club or society committee in advance of the elections and it is the duty of the club or society to organise the annual elections with the support of Arts SU.

**9. DISSOLUTION:** In the event that the club or society is no longer able to carry out its activities, and thus folds, all assets will revert back to Arts SU.

**Equality and Inclusion**

Arts SU is opposed to any discrimination as a result of age, disability, gender and gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion, sex and sexual orientation. Clubs and societies and Arts Active have a duty to provide a safe space for their members and proactively become more diverse and representative of the student body.

Any members involved in discriminatory behaviour or actions will be in breach of this code conduct and suitable action will be taken.

Clubs and societies and any Arts SU members must not carry out initiation ceremonies.

**Alcohol**

Excessive consumption of alcohol is not encouraged by Arts SU.

Social activities must be organised in such a way that no member feels harassed, intimidated, or bullied. Such activities must be inclusive and must make allowances for all cultural and personal beliefs. Members should be able to opt out without fear of undue pressure, reprisal, non-selection for teams, embarrassment, or any form of discrimination.

Members who choose to take part in social activities organised by clubs and/or Arts SU should adhere to the following principles to enable all members to participate in activities safely and enjoyably:

* Members should always know what is in their drink.
* Non-alcoholic options should be available during games.
* All members should consider how they will maintain the positive reputation of UAL and Arts SU when in public.
* Members should consume alcohol and food of their own free will, free from coercion, bullying, or threat.
* Alcohol is not to be consumed outside of licensed areas. Please note that it is illegal to consume and carry open containers of alcohol on all London transport, as well as in the boroughs of London which include all UAL campuses.

**Breach of Code of Conduct**

Sanctions may be imposed on any individual member, and their club/society, if found to be in breach of this code of conduct.

Breaches of the code of conduct can be reported to the following Arts SU staff members:

* Community Officer: communityofficer@su.arts.ac.uk
* Community Development Manager : Vinesh Kurup: **v.kurup@su.arts.ac.uk**

Clubs and societies and/or their members that breach the Arts SU Code of Conduct will face escalating consequences.