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| Student Dean Forum Term 1 22/23: Design @ CCW |
| Date & Time: 16/11/2210am | UAL Staff in Attendance: Simon Maidment (School Dean)Roni Brown (DVC Education) | Arts SU Officer in Attendance:Kim Hughes | Arts SU Staff Facilitator: Laura Anne HeadEmily Sellon (minutes) |
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**Theme:**

Course reps were asked to provide feedback from their courses/cohorts on topics centred around their experience of beginning a new course/year, as well as their experiences of Welcome at UAL and the SU; Deans and Students were also asked for any other points they wished to raise on the agenda in advance.

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| **Topic** | **Feedback from Course Reps**  | **Response and Suggested Solution** |
| Timetabling | Confusion caused by inconsistencies between different systems of timetabling especially when students are new to UAL and learning a new year’s programme | SM to check in with Programme Directors about integrity of information on various platforms |
| Community Building | * Being on site at the beginning of the year was great. Unit brief at an external location was a lovely start to third year.
* Great to have a table at the welcome fair.
* Product Design: community building among first years, students do well communicating with each other. International students are more linked up, and seems to be a bit of a divide.
* Textile design Chelsea: hot chocolate evening – they can continue to do their work in the evening, stay and do work and stay warm. Café experience. Building community by having a chat. Or walking group.
* The writing café: Tuesday writing workshops and sessions, everyone brings in a mug and provided with tea and biscuits.
* Wednesday socials: course rep introduced, bringing community together
* Graphic Design Communication course has weekly talks – something like this for the whole of CCW could be beneficial
* Camberwell doesn’t have many social spaces. The cafeteria is the only main social space it’s too small to fit everyone in.
 | * Simon: investing in Skills Week (BA illustration in Camberwell) to roll out across courses
* Students do the teaching
* Sometimes we need to allow students to bring themselves and talk about themselves within those spaces
* Simon: Will take that away and work with Jason
* Sam Elliot will be rolling out after-studies clubs. Feel like you’re part of something - Art school café. Will work with Sam to see where we are with the after studies clubs.
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| Workshop access  | * Ceramics: Full day ceramics workshops, but it’s on Tuesdays when we don’t have studio space, tried to go in and there wasn’t a single free table ; At UAL halls, there are specific guidelines and restrictions about what materials they can use – so students have to choose between violating their contract, or skipping it
* Doing rotations to get introduced to different materials and workshops, and people are having a hard time to get into the workshop in the time period allocated. E.g. mold-making and woodworking.
* Hard time accessing textiles.
* First year interior design: 130 students in class, no space to work, if there’s a way to split us up or give us more space to work in
 | * Simon: understandably there is a struggle with ceramics online, in January should have some more extra space. Ceramics comes with health and safety problems. We’ve got a makerspace within illustration as well. Will work with Martha Simpson associate dean of learning environments and Darryl (PD). Will work on problem.
* Simon: Seems like we have a scheduling problem. Surely they should be timetabled slots into the workshop, because otherwise you might not be able to get into the workshop. Will work with Jason and Sally to see how this works out.
* Simon: been speaking with Thomas and they’ve secured another space. Also trying to find external spaces. Aware of the problem.
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| Any other business  |  |  |

**Action Log for School Dean & Students’ Union**

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| **Actions for School Dean**  | **Update on Progress** | **Response to students** |
| Check in with PDs regarding timetabling and workshop access arrangements  |  |  |
| Check in with Associate Dean regarding after-studies clubs |  |  |
| Consult with Associate Dean of Learning Environments about Ceramics arrangements  |  |  |
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| **Actions for Students’ Union** | **Update on Progress** | **Response to students** |
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