

School Rep Role Description

The Role

As a School Rep, you represent students across all of the courses within your school/cluster. School Reps work with Arts SU, fellow school and course reps and UAL staff to make positive changes for students.

Why become a school rep?

Get involved if you're passionate about making UAL better, empowering students' voices, and devising creative solutions to the challenges students face.

What does a School Rep do?

- Attend training delivered by Arts SU.
- Volunteer 1-2 hours a week during term time to represent the views and interests of students in your school/cluster.
- Gather a balance of positive and negative feedback about the experiences of students in your school/cluster.
- Attend meetings (Boards of Study, Student and Dean Forums, and College Officer Meetings) to raise feedback submitted by students.
- Report back on actions or outcomes of feedback to the students you represent, as well as to the Students' Union.
- Signpost students needing support to relevant support services, run by the University or Arts SU.

Benefits of being a School Rep:

- Connect with students across UAL.
- Develop skills in empowering creative voices, problem solving, communication and team working.
- Grow confidence in representing yourself and other creatives within the Arts.
- Develop understanding of arts education and the challenges facing students today.
- Attend socials, events, training and personal development opportunities provided by Arts SU & UAL.
- Receive support by Arts SU.
- Shape the future of UAL and Arts SU.
- Explore further representation opportunities at Arts SU e.g. NUS Delegate or Sabbatical Officer.

How do I become a School Rep?

School Rep is an elected position. Nominations open in January and elections happen in March each year. Vacant positions will be elected in the autumn by-election.

- You must be a current UAL student who will be studying in the year you will be a representative.
- No previous experience required; only enthusiasm and a willingness to learn.
- We encourage students with characteristics currently underrepresented in Higher Education to volunteer themselves for this role, including: Black UK-students, International students, disabled students, Women, LGBTQ+ Students, Trans Students, Commuter Students, Students with Caring Responsibilities and Part-time Students.
- More information on how to become a School Rep can be found on the Arts SU website or by speaking to a member of Students' Union staff.

What training and support will I receive?

- In-person and/or online training delivered by Arts SU staff.
- Termly catch ups with College Officers and SU Staff.
- Optional training modules to enhance skills and knowledge.
- Socials throughout the year to meet and mingle with other Reps.

What happens if expectations aren't met?

- If Arts SU has concerns that you're not carrying out the role, we will get in touch to see if everything is OK, if you're getting the support you need and if you're happy in the role.
- If you don't respond or continue to disengage, we may politely ask you to step down from the role.
- If you're struggling to balance commitments, please communicate with Arts SU staff.
- If you can't continue in the role, contact Arts SU as soon as you can, so we can ensure the role is filled.
- If you feel that we are not meeting your expectations – get in touch. We will try to address any issues and value your feedback.

Questions about the role? Contact: schoolreps@su.arts.ac.uk

If you have a serious concern about our work, you can get in touch with:

Helena Schofield, Representation and Democracy Manager (h.schofield@su.arts.ac.uk)